

Change in Circumstances

A Chapter 13 case usually lasts from three to five years. During that time, we understand that life happens and things change. As your attorneys, we need to be kept up-to-date on any major life changes as they may affect your case.

Please fill out this form so that we can keep your file up-to-date and notify the Court if necessary.

I, _____, case number _____, have recently had a change in circumstances.

If your employment, home address or telephone number has changed, please fill out this section:

My new address: _____ My new employer is*: _____

_____ Address: _____

_____ _____

_____ Phone number: _____

Phone number: _____ Pay: _____ Pay period: _____

*If you have changed employers, please check one of the following:

- Please submit an employer deduction order
- Please do not submit an employer deduction order. I know I am responsible for making direct payments to the Trustee if they do not come out of my paycheck.

If you have lost your job, become ill, would like to know about selling or buying property or converting your case to a Chapter 7, please explain below:

We will confirm receipt of this form within three to five business days of submission.

I understand that my case is my responsibility and that I need to call the office if I have not received an update regarding the above information.

Debtor: _____ Date: _____

Joint Debtor: _____ Date: _____

(Please send this form to your contact person either via USPS, fax, or email)

